

# UNDERSTANDING AND DEVELOPING BUSINESS RULES

## ABSTRACT

*In the role of a business analyst, we must elicit the requirements needed to build the solution, but business rules provide the means to make good and consistent operational decisions within that solution. We will gain a thorough understanding of what business rules are and the various types, how they must align to business policies and regulations, and their levels of enforcement. You will also learn hints and tips for the best ways to elicit and document business rules.*

## COURSE MODULES

- Module 1: Key Concepts
- Module 2: Eliciting Business Rules
- Module 3: Business Rules Analysis
- Module 4: Hints for Standardizing & Documenting
- Appendix: Templates, Examples and Resources

### 1. KEY CONCEPTS

- Definitions
- Types of Business Rules
- Quality Characteristics
- Approach Principles

### 2. ELICITING BUSINESS RULES

- Document Analysis
- Models
- Use Cases
- Interview and Requirement Workshops
- Using the "5 Whys"

### 3. BUSINESS RULES ANALYSIS

- Business Rules Alignment
- Business Policy Identification
- Influencing Other Requirements
- Tracing Business Rules
- Levels of Enforcement – ACTIVITY: Extract the business rules

### 4: HINTS FOR STANDARDIZING & DOCUMENTING

- Textual Structures
- Relationship or Comparison Matrix
- Decision Tables or Trees
- Roles and Permissions
- Organizing
- Future of Business Rules

*Note: The course totals 3 hours. Each module is approximately 40 minutes allowing for at least a 20-minute Q&A at the end.*